



**The Baldwin Company**

*Professional Investigative and Auto Recovery Services*

**Hold Case Assignment Notification**

**FAX to: 916-635-6063 or 916-635-2924  
www.TheBaldwinCompany.com  
Badwin.Repo@gmail.com**

Financial Institution Name: \_\_\_\_\_

Debtor—Customer Name: \_\_\_\_\_

Vehicle Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

VIN #: \_\_\_\_\_ Account #: \_\_\_\_\_

**The above listed assignment is now on HOLD until further notice.**

This assignment is on HOLD due to:

- We have a promise for payment on: \_\_\_\_\_
- Please Re-Open this assignment on date: \_\_\_\_\_ if you do not hear from us.
- This vehicle has been impounded; hold until we can provide you the necessary paper work.
- Our Skip Tracing Department is working to provide you with more information.
- We are turning this assignment over to our legal department.
- Other: \_\_\_\_\_

We understand if this notification is outside your normal business hours Monday thru Friday 8:30 a.m. to 5:00 p.m. Pacific Time, we will fax this HOLD letter to your office and call you after hours emergency phone number at: 916-997-3668. We understand after hours holds are not guaranteed until the next business day.

Thank you,

Your Name: \_\_\_\_\_ Date: \_\_\_\_\_

Direct Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Toll Free: 800.222.7864 - Fax: 916.635.6063 Email: Baldwin.Repo@gmail.com  
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**PLEASE PRINT AND FAX THIS FORM**